

**Autonomous Non-Profit Organization of Higher Education
"University of World Civilizations named after V.V. Zhirinovskiy"
(ANO HE "UWC")**

Department: World Politics and Intercivilizational Development

(Department name)

**WORK SYLLABUS OF INTERNSHIP
MASTER'S LEVEL**

B2.O.02(P) Work-Integrated Internship: Professional Practice

(code, name of internship/practicum)

<i>Field of study:</i>	<u>41.04.05 International Relations</u>
<i>Program focus (profile) of training</i>	<u>Civilizational Interaction in Contemporary International Relations</u>
<i>Graduate qualification</i>	<u>master</u>
<i>Mode of study</i>	<u>full-time</u>

Moscow 2026

1. GOALS AND OBJECTIVES OF THE INTERNSHIP

Objectives of the internship:

- deepening and consolidating the theoretical knowledge and skills acquired by master's students during their studies;
- further development and improvement of professional abilities and skills in the working conditions of organizations (state bodies, scientific and educational institutions of the Russian Federation, organizations and enterprises of all forms of ownership and various areas of economic activity: industrial enterprises, production and commercial firms, banks, representative offices of foreign companies).

Tasks of the internship:

- studying the foreign policy and foreign economic activities of the organization in various aspects, based on available documentation and interviews with specialists;
- analyzing the specific activities of the organization, identifying its role in shaping the foreign economic and foreign policy strategy for the development of a city, region, country, and the system of international relations;
- identifying the "weak" and "strong" points of the organization;
- developing proposals to improve the effectiveness of the organization's activities.

The main focus is on the development of professional qualities in the field of study. As a result of completing the internship, the master's student should gain an understanding and experience of using acquired theoretical knowledge to solve practical problems. The internship makes it possible to determine the compliance of young specialists with employer requirements and also facilitates the rapid integration of future graduates into professional activity.

2. PLACE OF THE INTERNSHIP IN THE STRUCTURE OF THE EDUCATIONAL PROGRAM OF HIGHER EDUCATION

The internship is based on the following disciplines:

Russian as a Foreign Language
Theory of Diplomacy and the Modern Diplomatic System
The Foreign Policy Process and the Formation of Russia's Foreign Policy
Analysis of International Situations
Modern International Relations
Current Problems of the Global Economy
Intercultural Communication in International Relations
Cultural Diplomacy
The Art of Negotiation
Digitalization in International Relations
Humanitarian Aspects of International Security
Religion in International Relations
Political Problems of the International System
The Civilizational Factor in World Politics
Project Management in Politics
State PR and the Image of the State
International Negotiations Workshop
Professional Russian Language Workshop
Global Development Megatrends
Foreign Language (L2)
World Order and Global Regulatory Structures
International Law
Issues of National, Regional, and Global Security

Ethnic and National Conflicts
The Military-Political Dimension of International Relations

The learning outcomes obtained during the internship are necessary for the study of the following disciplines:

Work-Integrated Internship: Pre-Graduation Internship
and for the completion of the final qualifying thesis.

**1. PLANNED RESULTS OF THE INTERNSHIP, CORRELATED WITH
THE PLANNED RESULTS OF MASTERING THE EDUCATIONAL PROGRAM**

Code and name of the competency	Code and name of the competency	Planned learning outcomes
UK-1. Able to carry out a critical analysis of problem situations based on a systems approach and develop a strategy for action.	UK 1.1. Knows: methods and principles of critical analysis, techniques for analyzing research results and developing research strategies, and organizing the decision-making process.	Know: strategies for critical analysis of problem situations based on a systems approach. Be able to: develop a strategy for action in a problem situation based on a systems approach. Possess: techniques and methods for critical analysis of problem situations based on a systems approach.
	UK 1.2. Able to: make specific decisions to improve the effectiveness of problem analysis procedures, decision-making and strategy development, and formulate hypotheses.	Know: the possibilities of processing collected information to solve professional tasks. Be able to: systematize and interpret the obtained information to solve professional tasks. Possess: techniques for solving professional tasks based on the results obtained from the analysis and processing of collected information.
	UK 1.3. Possesses: methods for establishing cause-and-effect relationships and identifying the most significant among them; techniques for setting goals and determining ways to achieve them; techniques for developing action strategies in problem situations.	Know: methods for establishing cause-and-effect relationships and identifying the most significant among them; techniques for setting goals and determining ways to achieve them; techniques for developing action strategies in problem situations. Be able to: analyze methods for establishing cause-and-effect relationships and identifying the most significant among them; techniques for setting goals and determining ways to achieve them; techniques for developing action strategies in problem situations. Possess: skills in selecting methods for establishing cause-and-effect relationships and identifying the most significant among them; techniques for setting goals and determining ways to achieve them; techniques for developing action strategies in problem situations.

UK-2. Able to manage a project at all stages of its life cycle.	UK 2.1. Knows: principles, methods, and requirements applicable to project work; ways of presenting and describing the goals and results of project activities; methods, criteria, and parameters for evaluating project results.	Know: project management methods; stages of the project life cycle. Be able to: analyze project management methods; stages of the project life cycle. Possess: skills in selecting the most effective project management methods at the stages of their life cycle.
	UK 2.2. Able to: develop and analyze alternative project options to achieve the intended results; develop projects, define target stages and main areas of work.	Know: ways of forming alternative projects Be able to: effectively select and analyze alternative project options to achieve the intended results Possess: techniques for developing projects, defining target stages and main areas of work
	UK 2.3. Possesses: skills in project management in the area corresponding to pre-graduation activities; project development and implementation; methods for assessing project effectiveness and resource requirements.	Know: methods for assessing project effectiveness and resource requirements. Be able to: develop projects in the chosen pre-graduation field. Possess: techniques for assessing resource requirem
UK-3. Able to organize and lead the work of a team, developing a team strategy to achieve the stated goal.	UK 3.1. Knows: principles of selecting an effective team; methods of effective team leadership.	Know: team formation methodologies; methods of effective team leadership. Be able to: develop team formation methodologies. Possess: skills in using methods of effective team leadership.
	UK 3.2. Able to: develop a team strategy; organize the work of teams; manage a team; develop measures for personal, educational, and professional growth.	Know: methods of forming a team strategy. Be able to: analyze and form methods of effective team leadership. Possess: skills in organizing the work of teams; managing a team; forming measures for personal, educational, and professional growth.
	UK 3.3. Possesses: methods of organizing a team; skills in managing a team to achieve the stated goal, developing strategy, and planning teamwork.	Know: methods of organizing and managing a team and planning its actions. Be able to: research and analyze methods of organizing and managing a team and planning its actions. Possess: techniques for managing a team.
UK-4. Able to apply modern communication technologies, including in foreign language(s), for academic and professional interaction.	UK 4.1. Knows: main modern communication technologies, including in foreign language(s), used in academic and professional interaction; modern information and communication technology tools.	Know: modern communication technologies in a foreign language. Be able to: use modern communication technologies in a foreign language to solve professional tasks. Possess: skills of communication in a foreign language.
	UK 4.2. Able to: present the results of academic and pre-graduation activities at various	Know: various techniques and transformations necessary for editing different academic texts; the specific features

	public events, including international ones, choosing the most appropriate format and producing texts in scientific and official business styles of speech on professional matters.	of constructing an oral presentation and the principles of conducting an effective discussion at international events with academic and professional orientation. Be able to: participate effectively in academic and professional discussions. Possess: genres of written and oral communication in the academic sphere, including in conditions of intercultural interaction.
	UK 4.3. Possesses: skills to argue and constructively defend one's positions and ideas in academic and professional discussions in the state language of the Russian Federation and foreign language(s); skills in transmitting pre-graduation information in information and telecommunication networks; skills in using modern information and communication technology tools.	Know: the main forms of communication, principles, and specific features of applying modern communication technologies in academic and pre-graduation activities. Be able to: use the Internet and social networks in the process of educational and academic pre-graduation communication; conduct discussions at international events with academic and professional orientation; understand the specific features and main characteristics of written speech for academic purposes; apply technologies for using the Internet and social networks in the process of educational and academic pre-graduation communication. Possess: skills of educational and academic pre-graduation communication carried out through the use of the Internet and social networks.
UK-5. Able to analyze and account for cultural diversity in the process of intercultural interaction.	UK 5.1. Knows: national, ethnocultural and confessional features and folk traditions of populations; the fundamentals and patterns of social and intercultural interaction aimed at solving professional tasks.	Know: the diversity and characteristics of different cultures, their correlation and interrelation. Be able to: apply in practice the characteristics of different cultures in business communication. Possess: skills of communicating with representatives of different cultures.
	UK 5.2. Able to: competently and clearly convey professional information in the process of intercultural interaction, taking into account the characteristics of the audience; comply with ethical norms and human rights; analyze the features of social interaction taking into account national, ethnocultural, and confessional characteristics.	Know: the most important ideological and value systems that have developed in the course of historical development; justify the relevance of their use in social and professional interaction. Be able to: build social and professional interaction taking into account the specifics of the main forms of scientific and religious consciousness, business and general culture of representatives of other ethnic groups and confessions, and various social groups. Possess: skills in creating a non-discriminatory environment for interaction when performing professional tasks.
	UK 5.3. Possesses: skills in organizing productive interaction taking into account national, ethnocultural, and	Know: ways of analyzing disagreements between representatives of different cultures. Be able to: ensure and maintain mutual understanding between representatives of

	confessional characteristics; techniques for overcoming communicative, educational, ethnic, confessional, and other barriers in the process of intercultural interaction.	different cultures, as well as possess communication skills in a world of cultural diversity. Possess: techniques for analyzing disagreements and conflicts in intercultural communication.
UK-6. Able to determine and implement priorities for one's own activities and methods for their improvement based on self-assessment.	UK 6.1. Knows: basic principles of professional and personal development based on career growth stages and labor market requirements; fundamentals of self-development, self-actualization, self-organization, and using creative potential in one's own activities.	Know: the basic principles of professional and personal development. Be able to: put into practice the principles of professional growth based on career growth stages. Possess: skills to improve one's own activities based on self-assessment.
	UK 6.2. Able to: address tasks of one's own professional and personal development, including tasks of changing career trajectory; set priorities for one's own activities and ways to improve them based on self-assessment.	Know: the tasks of professional and personal development. Be able to: change career trajectory; set priorities for career progression. Possess: skills for personal and professional development.
	UK 6.3. Possesses: methods of managing one's cognitive activity and improving it based on self-assessment and the principles of lifelong education.	Know: ways of managing cognitive activity. Be able to: carry out self-assessment for the purpose of improving one's educational activity. Possess: skills in managing one's cognitive activity.
OPK-1. Able to build professional communication in the state language of the Russian Federation and foreign language(s) in accordance with the field of activity in a multicultural environment, based on the application of various communication technologies, taking into account the specifics of the business and spiritual culture of Russia and foreign countries.	OPK 1.1 Knows the specific features of applying various communication technologies in different business and cultural environments.	Know: optimal channels for conveying various types of messages to target audiences. Be able to: build professional communication in modern interactive formats, including social networks and blogs. Possess: skills in public speaking on professional topics before different types of audiences.
	OPK 1.2 Able to express oneself in the state language of the Russian Federation and foreign language(s), conduct a discussion, and argue one's point of view.	Know: ways of competently presenting the strategy of political activity. Be able to: use knowledge in professional activities, freely use professional definitions in speech, understanding their meaning in the state language of the Russian Federation and foreign language(s). Possess: the ability to competently present strategies of political activity in the state language of the Russian Federation and a foreign language in oral and written speech.
	OPK 1.3 Possesses the necessary professional vocabulary in the field of activity.	Know: the main concepts and categories in the field of activity in the state language of the Russian Federation and foreign languages. Be able to: carry out effective communication in a multicultural professional environment in Russian and foreign languages.

		Possess: skills in applying professional concepts and categories in Russian and foreign languages in an intercultural professional environment.
OPK-2. Able to search for and apply advanced information technologies and communication technologies and software tools for the comprehensive formulation and solution of professional tasks.	OPK 2.1. Knows modern technologies for searching, processing, and analyzing information for the interpretation and forecasting of the development of international political processes.	Know: modern information technologies and software tools, including domestically produced ones, when solving professional tasks. Be able to: select modern information technologies and software tools, including domestically produced ones, when solving professional tasks. Possess: skills in applying modern information technologies and software tools, including domestically produced ones, when solving professional tasks. ач профессиональной деятельности
	OPK 2.2 Able to: interpret and forecast the development of international political processes.	Know: sources of political science information, bibliographic and statistical databases; rules for collecting and working with information. Be able to: collect, analyze, and process data necessary for solving professional tasks. Possess: skills in collecting, analyzing, and processing data necessary for solving professional tasks in the international political sphere.
	OPK 2.3 Possesses: skills in analyzing information for the interpretation and forecasting of the development of international political processes.	Know: vocabulary of business and professional speech in the amount of at least 500 specialized lexical units. Be able to: use modern software tools for creating and processing multimedia information. Possess: skills in working with multimedia information (creating and formatting text documents, presentations, databases, etc.), skills in searching the Internet and selecting information to achieve the tasks of business and professional communication.
OPK-3. Able to assess, model, and forecast global, macro-regional, nation-state, regional, and local political-cultural, socio-economic, and socio-political processes based on the application of methods of theoretical and empirical research and applied analysis.	OPK 3.1. Knows: theoretical and empirical methods for the analysis and assessment of international political processes and situations at various levels.	Know: the main components that determine the logic of contemporary international political processes. Be able to: characterize the main tasks of global development. Possess: skills in scientific analysis of international political processes.
	OPK 3.2 Able to: analyze international political processes and situations at various levels.	Know: the main tasks of the development of the world community. Be able to: identify various theoretical approaches in covering contemporary processes at different levels. Possess: skills in determining the level of implementation of theoretical approaches in the practice of international relations.
	OPK 3.3 Possesses: skills in assessing international political processes and situations at various levels.	Know: theoretical and methodological foundations of research into international political processes. Be able to: identify current problems of international relations in their connection with the economic, social, and cultural context and objective trends in the development of different

		countries. Possess: skills in analyzing current problems of international politics in their connection with the economic, social, and cultural context and objective trends in the development of different countries.
OPK-4. Able to conduct scientific research in the field of activity, including in interdisciplinary areas, independently formulate scientific hypotheses and innovative ideas, and verify their validity.	OPK-4.1 Knows: methods of conducting scientific research in the field of activity.	Know: the main methods and problems of science, the specific features of scientific and philosophical research. Be able to: carry out a critical analysis of problem situations based on a systems approach, develop a strategy for action, use the main principles and methods of science in independent research. Possess: the ability to professionally and competently analyze contemporary political phenomena and processes, forecast the prospects for their development; skills for independent evaluation and comprehension of political information.
	OPK-4.2 Able to: conduct scientific research in interdisciplinary areas.	Know: the rules for formulating and proposing scientific hypotheses and innovative ideas. Be able to: identify philosophical problems in various areas of scientific knowledge; competently, logically, and with reason form one's own judgments; independently formulate scientific hypotheses and innovative ideas. Possess: methodological analysis of scientific knowledge, its levels, forms, and methods in general; posing and solving problems in the process of scientific research.
	OPK-4.3. Possesses: skills in formulating one's own hypotheses and recommendations.	Know: current scientific research and developments in the field of international relations. Be able to: comprehend trends and issues of contemporary theory and practice of international relations. Possess: skills in applying the methodology of political science to the analysis of contemporary international political processes.
OPK-5. Able to build a strategy for promoting publications in the field of activity in the mass media based on the basic principles of media management.	OPK-5.1 Knows: the main requirements for preparing texts of various genre and stylistic categories in the field of activity.	Know: the characteristics of the target audience, basic principles of media management. Be able to: prepare and analyze materials for publication in the mass media, taking into account the characteristics of the target audience, based on the basic principles of media management. Possess: skills in preparing and analyzing materials for publication in the mass media, taking into account the characteristics of the target audience, based on the basic principles of media management.
	OPK-5.2 Able to: participate in the preparation of digests and analytical materials in the field of activity for publication in mass media and scientific journals.	Know: the target audience and editorial policy of print, audiovisual, and Internet mass media. Be able to: independently prepare professionally oriented texts of various genre and stylistic categories (article, analytical report, information-

		analytical note, review, policy document, abstract, presentation theses, press release, etc.). Possess: skills in forming and promoting the desired image of political phenomena and processes through a series of publications of various genres in different types of mass media.
	OPK-5.3 Possess: skills in participating in the preparation of texts of various genre and stylistic categories and required volume in the field of activity.	Know: the basic principles of the functioning of mass media as a social institution and business structure, principles for building strategies for promoting intellectual property products. Be able to: apply the principles of media management, PR and GR technologies in the dissemination and replication of ideas in the public space of the political sphere. Possess: tools for analyzing the mass media market, methods for studying public opinion, and mechanisms for its formation and adjustment.
OPK-6. Able to develop and implement organizational and managerial decisions in the field of activity.	OPK-6.1 Knows: approaches to organizing managerial activities.	Know: the specific features of organizing managerial activities within the scope of professional duties. Be able to: organize managerial activities within the scope of professional duties. Possess: skills in organizing managerial activities within the scope of professional duties.
	OPK 6.2 Able to develop organizational and managerial decisions.	Know: the development and implementation of organizational and managerial decisions in the field of activity. Be able to: independently formulate official assignments, defining goals, identifying and using the information necessary for making managerial decisions, assess resource requirements, identify problems, find alternatives, choose optimal solutions under given conditions and taking into account risks. Possess: skills in organizing and participating in the implementation of development programs and strategies, including political, economic, legal, social, cultural, and humanitarian ones.
	OPK 6.3 Possesses skills in implementing organizational and managerial decisions.	Know: the main stages and specific features of developing and implementing organizational and managerial decisions in the sphere of domestic and foreign policy, interstate dialogue, and global governance. Be able to: justify the necessity and expediency of making a managerial decision, elaborate both the decision itself and adjust the procedures for its implementation; conduct effectiveness evaluation. Possess: skills in developing and implementing strategic planning documents, identifying causes of possible dysfunctions of organizational and managerial decisions, and optimizing organization management processes.
OPK-7. Able to independently build strategies for presenting the results	OPK 7.1 Knows: strategies for presenting the results of one's professional activity.	Know: strategies for presenting the results of professional activity, taking into account their specific features and the characteristics of the target audience.

of one's professional activity, including in a public format, based on the selection of appropriate information and communication technologies and information dissemination channels.		Be able to: build persuasive argumentation to achieve the goals of presenting the results of professional activity. Possess: skills in selecting information and communication technologies and information dissemination channels.
	OPK 7.2 Able to publicly present the results of one's professional activity.	Know: the basic principles, methodologies, and effective practices for presenting the results of one's professional activity. Be able to: develop programs for monitoring and evaluating the results of professional activity, select channels and technologies for information dissemination. Possess: basic skills in implementing a strategy for presenting the results of professional activity in public and media spaces.
	OPK 7.3 Possesses: skills in selecting appropriate information and communication technologies and information dissemination channels.	Know: the principles of building a strategy for presenting the results of one's public activities using appropriate information and communication technologies. Be able to: apply strategies for presenting the results of one's public activities using appropriate information and communication technologies. Possess: skills in developing a strategy for presenting the results of one's professional activity, including in a public format.
OPK-8. Able to develop proposals and recommendations for conducting applied research and consulting.	OPK 8.1 Knows: the procedure for developing and presenting recommendations for conducting applied research and consulting.	Know: the fundamentals and principles of developing and implementing an applied research program. Be able to: prepare recommendations on a wide range of current international and regional issues for state, public, and commercial organizations, as well as for a broad audience of non-specialists for consulting purposes. Possess: skills in analyzing the results of applied research.
	OPK 8.2 Able to develop recommendations for making managerial decisions taking into account the specifics of professional activity.	Know: information and analytical methods for making managerial decisions. Be able to: develop a program for applied international political research. Possess: skills in defining the goal, objectives, structure, necessary human and material resources, and optimal ways of implementing applied research.
	OPK 8.3 Possesses skills in conducting applied research and consulting in the professional field.	Know: laws and other regulatory legal acts governing the provision of services related to conducting applied research and consulting support in the field of professional activity. Be able to: conduct expert evaluation of projects and programs in the field of politics implemented by international and public organizations, and commercial structures. Possess: skills in formulating a program of recommendationseign policy for state, public, and commercial organizations, as well as for a non-specialist audience. based on the results of applied international political research, as well as

		on a wide range of current issues of domestic and foreign policy for state, public, and commercial organizations, as well as for a non-specialist audience.
OPK-9. Able to participate in the implementation of main professional and additional educational programs.	OPK 9.1 Knows: the fundamentals of pedagogical activity in higher education.	Know: regulatory legal documents governing pedagogical activity, principles of pedagogical ethics. Be able to: design individual educational pathways for mastering programs of academic subjects, courses, disciplines (modules), and additional education programs. Possess: the skill of selecting pedagogical and other technologies, including information and communication technologies, used in the development of main and additional educational programs.
	OPK 9.2 Able to develop methodological recommendations and educational materials, including assessment tools.	Know: modern methods and technologies for organizing the educational process. Be able to: develop educational and methodological materials to support the educational process, using information technologies to develop programs for monitoring and evaluating the results of the educational process. Possess: skills in participating in the implementation of main professional and additional educational programs using modern information and educational technologies, drawing up individual plans and programs, planning, reporting, and other types of documentation.
	OPK 9.3 Possesses skills in pedagogical activity.	Know: the psychological foundations of pedagogical interaction. Be able to: manage study groups with the aim of engaging students in the process of teaching and upbringing. Possess: the skill of providing pedagogical support for the socialization and professional self-determination of students.

3. PLACE AND TIME OF THE INTERNSHIP

The internship is conducted in the 2nd, 3rd, and 4th semesters.

The internship is conducted in an organization operating in line with the program focus (profile) of the educational program (hereinafter referred to as the "specialized organization"), and/or directly in a structural unit of ANO HE "UWC" - the Department of World Politics and Intercivilizational Development.

4. STRUCTURE AND CONTENT OF THE INTERNSHIP

5.1. Total scope of the internship is:

35 credit units (1260 academic hours).

Form of reporting: report, internship log, feedback from the research supervisor on the completion of the internship.

The internship is implemented in the form of practical training.

5.2 Content of the internship:

№ п/п	Sections (stages) of the internship	Scope in academic hours	
		Contact work	Independent work
1	Organizational and preparatory stage	2	94
1.1	Orientation meeting (information from the supervisor about the objectives of the internship and forms of reporting documentation)	2	
1.2	Study of methodological materials on the internship recommended by the department; - consultation with the internship supervisor on issues of effective completion of the internship (if necessary).		94
2	Production stage / Work-integrated stage		94
2.1	- collection of materials for completing the internship assignment;		24
2.2	- analysis of collected materials, performing calculations, drawing up charts and diagrams;		24
2.3	- submission of collected materials to the supervisor;		24
2.4	- performance of work-integrated assignments;		24
2.5	- participation in solving specific professional tasks;		24
2.6	- discussion of the completed part of the work with the supervisor.		24
3	Reporting stage	2	96
3.1	Completion of preparation and formation of the internship report. Preparation of a presentation.		96
3.2	Final conference (information from the internship supervisor on the results of the internship, presentations by students with an analysis based on the results of completing the internship).	2	
	Total for the 2nd semester	4	284
1	Organizational and preparatory stage	2	64
1.1	Orientation meeting (information from the supervisor about the objectives of the internship and forms of reporting documentation).	2	
1.2	Study of methodological materials on the internship recommended by the department; - consultation with the internship supervisor on issues of effective completion of the internship (if necessary).		64
2	Production stage / Work-integrated stage		200
2.1	- collection of materials for completing the internship assignment;		
2.2	- analysis of collected materials, performing calculations, drawing up charts and diagrams;		

2.3	- submission of collected materials to the supervisor;		
2.4	- performance of work-integrated assignments;		
2.5	- participation in solving specific professional tasks;		
2.6	- discussion of the completed part of the work with the supervisor.		
3	Reporting stage	2	200
3.1	Completion of preparation and formation of the internship report. Preparation of a presentation.		200
3.2	Final conference (information from the internship supervisor on the results of the internship, presentations by students with an analysis based on the results of completing the internship).	2	
	Total for the 3rd semester	4	464
1	Organizational and preparatory stage	2	44
1.1	Orientation meeting (information from the supervisor about the objectives of the internship and forms of reporting documentation).	2	
1.2	Study of methodological materials on the internship recommended by the department; - consultation with the internship supervisor on issues of effective completion of the internship (if necessary).		44
2	Production stage / Work-integrated stage		156
2.1	- collection of materials for completing the internship assignment;		26
2.2	- analysis of collected materials, performing calculations, drawing up charts and diagrams;		26
2.3	- submission of collected materials to the supervisor;		26
2.4	- performance of work-integrated assignments;		26
2.5	- participation in solving specific professional tasks;		26
2.6	- discussion of the completed part of the work with the supervisor.		26
3	Reporting stage	2	300
3.1	Completion of preparation and formation of the internship report. Preparation of a presentation.		300
3.2	Final conference (information from the internship supervisor on the results of the internship, presentations by students with an analysis based on the results of completing the internship).	2	
	Total for the 4th semester	4	500

	Total:	12	1248
--	--------	----	------

5. STANDARD ASSIGNMENT FOR THE INTERNSHIP

1. Study:

- the organization of the international cooperation process of the specialized organization (enterprise, state/commercial structure, body of education, science, culture);
- the work experience of employees and the ethics of international business communication;
- the specific features of formatting business correspondence in the organization, requirements for diplomatic and business documents;
- the organizational and legal form of the specialized organization, documents on its establishment and founding documents, the main international legal documents that guide the organization in its activities;
- the main content of these documents: the structure of management bodies, the specifics of international relations, the decision-making procedure, the organization's development strategy, forms of partnerships.

2. Carry out the assignments of the internship supervisor:

- participate in receiving and servicing foreign business delegations and specialists;
- improve one's knowledge and skills in working with computer equipment, participate in processing various materials and statistical data;
- participate in drafting international agreements, informational materials, and business instructions.

Based on the results of the internship, prepare an individual internship report. The report must contain specific information about the work performed during the internship and reflect the results of completing the tasks provided for in the internship program.

6. EDUCATIONAL AND METHODOLOGICAL SUPPORT OF THE INTERNSHIP

Materials obtained during the internship.

When completing the internship in a structural unit of ANO HE "UWC" - electronic library systems:

- full-text database of electronic publications – EBS IPRbooks;
- electronic library system Yurayt;
- scientific electronic library eLIBRARY.RU.

7. LIST OF EDUCATIONAL LITERATURE NECESSARY FOR THE INTERNSHIP

№ п/ п	Name	Author(s)	Year and place of publication. Access location.	Used in the study of sections
1.	Preparation and formatting of final qualifying theses, research papers, master's term papers, and internship reports: methodological guidelines.	M.B. Bykova [et al.]	Moscow: MISiS Publishing House, 2017. — 76 p. — ISBN 2227-8397. — Text: electronic // Electronic Library System IPR BOOKS: [website]. — URL: http://www.iprbookshop.ru/72577.html	1-3
2.	Educational and methodological guide for	Kail Ya.Ya., Lamzin R.M.,	Volgograd: Volgograd State Social and Pedagogical	1-3

	organizing all types of internships and performing research work.	Samsonova M.V.	University, 2019. — 208 p. — ISBN 978-5-9669-1862-0. — Text: electronic // Electronic Library System IPR BOOKS: [website]. — URL: http://www.iprbookshop.ru/82560.html	
3	International Relations (Paradigms, Theories, Sociology) [Electronic resource]: textbook for universities.	A.G. Dugin	Moscow: Academic Project, 2020. — 431 p. — ISBN 978-5-8291-3144-9. — Text: electronic // Digital Educational Resource IPR SMART: [website]. — URL: https://www.iprbookshop.ru/110055.html	1-3
4	International Relations and Foreign Policy of Russia [Electronic resource]: scientific publication.	Bogaturov A.D.	Moscow: Aspect Press, 2017. — 480 p. — Access mode: http://www.iprbookshop.ru/80682.html . — EBS "IPRbooks".	1-3
5	Current Problems of International Relations and Foreign Policy in the 21st Century [Electronic resource]: monograph.	V.A. Avatkov [et al.]	Moscow: Dashkov and Co., 2019. — 411 p. — Access mode: http://www.iprbookshop.ru/85348.html . — EBS "IPRbooks".	1-3

8. LIST OF RESOURCES OF THE INFORMATION AND TELECOMMUNICATION NETWORK "INTERNET" NECESSARY FOR THE INTERNSHIP

1. Effective Policy Foundation <http://www.fep.ru>;
2. Indem <http://www.indem.ru>;
3. Consulting Agency "Novokom" (New Communications) <http://www.novocom.org>
4. Agency "Nikkolo-M" <http://www.nikkolom.ru>;
5. Carnegie Endowment for International Peace <http://www.carnegie.ru>;
6. Information and Expert Group "Panorama" <http://www.panorama.ru>;
7. Agency "Monitoring.ru" <http://www.monitoring.ru>;
8. "Garant" <http://www.garant.ru>;
9. Legal reference system "ConsultantPlus" <http://www.consultant.ru>;
10. Information and legal database "Kodeks" <http://www.kodeks.ru>

9. METHODOLOGICAL GUIDELINES FOR STUDENTS ON COMPLETING THE INTERNSHIP

Work-integrated internship: professional internship for master's students involves the performance of real work by students as junior-level executors or supervisors in various departments of the specialized organization. The internship is conducted in accordance with an individual program drawn up by the student together with the internship supervisor from the Department of World Politics and Intercivilizational Development.

The internship supervisor from the department: - familiarizes the student with the internship program; – develops and issues individual assignments for students to be completed during the internship; – draws up a work schedule (plan) for the internship; – participates in the distribution of students to workplaces and types of work in the organization; – monitors compliance with the internship timeline and the correspondence of its content to the

requirements established by the educational program of higher education; – provides methodological assistance to students in carrying out individual assignments, as well as in collecting materials for the final qualifying thesis; – evaluates the results of the internship by students.

The internship supervisor from the specialized organization: – agrees on individual assignments, the content and planned results of the internship; – provides workplaces for students; – conducts instruction for students on familiarization with labor protection requirements, safety procedures, fire safety, as well as internal work regulations; – ensures safe conditions for the student's internship, meeting sanitary rules and labor protection requirements.

During the internship period, the internship supervisor from the department and the supervisor from the specialized organization: - jointly monitor the work schedule (plan) for the internship; - monitor the progress of the internship; - check the completion of individual or group assignments by students; - constantly observe that the issues studied by students during the internship correspond to the goals and objectives of the training.

At the final stage: - the internship supervisor from the specialized organization: checks the internship report and writes a review based on the results of the internship; - the internship supervisor from the department: - together with the head of the department and the supervisor of the educational program of higher education, accepts the internship report and the internship credit.

The student undergoing the internship must: at the preparatory stage: - attend the meeting on the organization of the internship; - receive internship documentation and guiding documents on the organization of educational and methodological work; - familiarize themselves with the internship program; - familiarize themselves with the work schedule (plan) for the internship period; - receive an individual assignment provided for by the internship program; - familiarize themselves with internal regulations; - familiarize themselves with labor protection and fire safety requirements.

During the internship period: - perform the individual assignment provided for by the internship program with quality and in full; - systematically report to the internship supervisor from the department on completed assignments and collected factual material; - perform with quality the issued instructions and assigned official duties at the internship placement; - keep an internship log; - comply with internal regulations; - comply with labor protection and fire safety requirements.

At the final stage: - prepare an internship report and defend it within the established deadlines.

Based on the results of the internship, the student must submit a report to the internship supervisor from the department and report on the work done. During the internship period, the student must promptly inform the internship supervisor of any problems and difficulties hindering the normal progress of the internship and the fulfillment of the individual assignment. Upon completion of the internship, the student must submit an internship report. The internship report submitted by the student to the department is defended before the internship supervisor from the department.

10. LIST OF INFORMATION TECHNOLOGIES, SOFTWARE, AND INFORMATION REFERENCE SYSTEMS USED IN THE IMPLEMENTATION OF THE EDUCATIONAL PROCESS DURING THE INTERNSHIP

1. User operating system for PC Windows 7
2. Office software package: MS Office 2010 Professional + (Word, Excel, Power Point).
3. Program for reading *.pdf files: Adobe Reader 9.0 RU.
4. Browsers for working on the Internet: Google Chrome, Mozilla Firefox.
5. Program for playing video files: Windows Media.
6. Program for organizing video calls: Skype 5.0
7. Computer-based legal reference system "Garant".

8. Electronic information and educational environment of the UWC.

**11. DESCRIPTION OF THE MATERIAL AND TECHNICAL BASE
NECESSARY FOR THE IMPLEMENTATION OF THE EDUCATIONAL
PROCESS IN THE DISCIPLINE (MODULE)**

Specialized organization and/or structural unit of ANO HE "UWC" - Department of World Politics and Intercivilizational Development.

**12. THE ASSESSMENT FUND FOR INTERMEDIATE
CERTIFICATION IN THE INTERNSHIP IS AN INTEGRAL PART OF THIS
WORK SYLLABUS AND IS PROVIDED IN FULL IN A SEPARATE
DOCUMENT.**

13. ANNOTATION OF THE WORK SYLLABUS OF THE INTERNSHIP

B2.O.02(P) Work-Integrated Internship: Professional Practice

(code and name of the discipline)

Department name: World Politics and Intercivilizational Development

2. Objective and objectives of the internship.

Objectives of the internship:

- deepening and consolidating the theoretical knowledge and skills acquired by master's students during their studies;
- further development and improvement of professional abilities and skills in the working conditions of organizations (state bodies, scientific and educational institutions of the Russian Federation, organizations and enterprises of all forms of ownership and various areas of economic activity: industrial enterprises, production and commercial firms, banks, representative offices of foreign companies).

Tasks of the internship:

- studying the foreign policy and foreign economic activities of the organization in various aspects, based on available documentation and interviews with specialists;
- analyzing the specific activities of the organization, identifying its role in shaping the foreign economic and foreign policy strategy for the development of a city, region, country, and the system of international relations;
- identifying the "weak" and "strong" points of the organization;
- developing proposals to improve the effectiveness of the organization's activities.

The main focus is on the development of professional qualities in the field of study. As a result of completing the internship, the master's student should gain an understanding and experience of using acquired theoretical knowledge to solve practical problems. The internship makes it possible to determine the compliance of young specialists with employer requirements and also facilitates the rapid integration of future graduates into professional activity.

3. Place of the internship in the structure of the educational program of higher education

Work-integrated internship: professional practice belongs to Block 2, "Internship," of the compulsory component.

4. Planned results of the internship.

The completion of the work-integrated internship is aimed at developing the following competencies:

Code and name of the competency	Code and name of the indicator of competency achievement
UK-1. Able to carry out a critical analysis of problem situations based on a systems approach and develop a strategy for action.	UK 1.1. Knows: methods and principles of critical analysis, techniques for analyzing research results and developing research strategies, and organizing the decision-making process.
	UK 1.2. Able to: make specific decisions to improve the effectiveness of problem analysis procedures, decision-making and strategy development, and formulate hypotheses.

	UK 1.3. Possesses: methods for establishing cause-and-effect relationships and identifying the most significant among them; techniques for setting goals and determining ways to achieve them; techniques for developing action strategies in problem situations.
UK-2. Able to manage a project at all stages of its life cycle.	UK 2.1. Knows: principles, methods, and requirements applicable to project work; ways of presenting and describing the goals and results of project activities; methods, criteria, and parameters for evaluating project results.
	UK 2.2. Able to: develop and analyze alternative project options to achieve the intended results; develop projects, define target stages and main areas of work.
	UK 2.3. Possesses: skills in project management in the area corresponding to professional activity; project development and implementation; methods for assessing project effectiveness and resource requirements.
UK-3. Able to organize and lead the work of a team, developing a team strategy to achieve the stated goal.	UK 3.1. Knows: principles of selecting an effective team; methods of effective team leadership.
	UK 3.2. Able to: develop a team strategy; organize the work of teams; manage a team; develop measures for personal, educational, and professional growth.
	UK 3.3. Possesses: methods of organizing a team; skills in managing a team to achieve the stated goal, developing strategy, and planning teamwork.
UK-4. Able to apply modern communication technologies, including in foreign language(s), for academic and professional interaction.	UK 4.1. Knows: main modern communication technologies, including in foreign language(s), used in academic and professional interaction; modern information and communication technology tools.
	UK 4.2. Able to: present the results of academic and professional activities at various public events, including international ones, choosing the most appropriate format and producing texts in scientific and official business styles of speech on professional matters.
	UK 4.3. Possesses: skills to argue and constructively defend one's positions and ideas in academic and professional discussions in the state language of the Russian Federation and foreign language(s); skills in transmitting professional information in information and telecommunication networks; skills in using modern information and communication technology tools.
UK-5. Able to analyze and account for cultural diversity in the process of intercultural interaction.	UK 5.1. Knows: national, ethnocultural and confessional features and folk traditions of populations; the fundamentals and patterns of social and intercultural interaction aimed at solving professional tasks.
	UK 5.2. Able to: competently and clearly convey professional information in the process of intercultural interaction, taking into account the characteristics of the audience; comply with ethical norms and human rights; analyze the features of social interaction taking into account national, ethnocultural, and confessional characteristics.
	UK 5.3. Possesses: skills in organizing productive interaction taking into account national, ethnocultural, and confessional

	characteristics; techniques for overcoming communicative, educational, ethnic, confessional, and other barriers in the process of intercultural interaction.
UK-6. Able to determine and implement priorities for one's own activities and methods for their improvement based on self-assessment.	UK 6.1. Knows: basic principles of professional and personal development based on career growth stages and labor market requirements; fundamentals of self-development, self-actualization, self-organization, and using creative potential in one's own activities.
	UK 6.2. Able to: address tasks of one's own professional and personal development, including tasks of changing career trajectory; set priorities for one's own activities and ways to improve them based on self-assessment.
	UK 6.3. Possesses: methods of managing one's cognitive activity and improving it based on self-assessment and the principles of lifelong education.
OPK-1. Able to build professional communication in the state language of the Russian Federation and foreign language(s) in accordance with the field of activity in a multicultural environment, based on the application of various communication technologies, taking into account the specifics of the business and spiritual culture of Russia and foreign countries.	OPK 1.1 Knows the specific features of applying various communication technologies in different business and cultural environments.
	OPK 1.2 Able to express oneself in the state language of the Russian Federation and foreign language(s), conduct a discussion, and argue one's point of view.
	OPK 1.3 Possesses the necessary professional vocabulary in the field of activity.
OPK-2. Able to search for and apply advanced information and communication technologies and software tools for the comprehensive formulation and solution of professional tasks.	OPK 2.1. Knows modern technologies for searching, processing, and analyzing information for the interpretation and forecasting of the development of international political processes.
	OPK 2.2 Able to: interpret and forecast the development of international political processes.
	OPK 2.3 Possesses: skills in analyzing information for the interpretation and forecasting of the development of international political processes.
OPK-3. Able to assess, model, and forecast global, macro-regional, nation-state, regional, and local political-cultural, socio-economic, and socio-political processes based on the application of methods of theoretical and empirical research and applied analysis.	OPK 3.1. Knows: theoretical and empirical methods for the analysis and assessment of international political processes and situations at various levels.
	OPK 3.2 Able to: analyze international political processes and situations at various levels.
	OPK 3.3 Possesses: skills in assessing international political processes and situations at various levels.
OPK-4. Able to conduct scientific research in the field of activity, including in interdisciplinary areas, independently formulate scientific hypotheses and	OPK-4.1 Knows: methods of conducting scientific research in the field of activity.
	OPK-4.2 Able to: conduct scientific research in interdisciplinary areas.

innovative ideas, and verify their validity.	OPK-4.3. Possesses: skills in formulating one's own hypotheses and recommendations.
OPK-5. Able to build a strategy for promoting publications in the field of activity in the mass media based on the basic principles of media management.	OPK-5.1 Knows: the main requirements for preparing texts of various genre and stylistic categories in the field of activity.
	OPK-5.2 Able to: participate in the preparation of digests and analytical materials in the field of activity for publication in mass media and scientific journals.
	OPK-5.3 Possess: skills in participating in the preparation of texts of various genre and stylistic categories and required volume in the field of activity.
OPK-6. Able to develop and implement organizational and managerial decisions in the field of activity.	OPK-6.1 Knows: approaches to organizing managerial activities.
	OPK 6.2 Able to develop organizational and managerial decisions.
	OPK 6.3 Possesses skills in implementing organizational and managerial decisions..
OPK-7. Able to independently build strategies for presenting the results of one's professional activity, including in a public format, based on the selection of appropriate information and communication technologies and information dissemination channels.	OPK 7.1 Knows: strategies for presenting the results of one's professional activity.
	OPK 7.2 Able to publicly present the results of one's professional activity.
	OPK 7.3 Possesses: skills in selecting appropriate information and communication technologies and information dissemination channels.
OPK-8. Able to develop proposals and recommendations for conducting applied research and consulting.	OPK 8.1 Knows: the procedure for developing and presenting recommendations for conducting applied research and consulting.
	OPK 8.2 Able to develop recommendations for making managerial decisions taking into account the specifics of professional activity.
	OPK 8.3 Possesses skills in conducting applied research and consulting in the professional field.
OPK-9. Able to participate in the implementation of main professional and additional educational programs.	OPK 9.1 Knows: the fundamentals of pedagogical activity in higher education.
	OPK 9.2 Able to develop methodological recommendations and educational materials, including assessment tools.
	OPK 9.3 Possesses skills in pedagogical activity.

5. Place and time of the internship.

The internship is conducted in the 1st, 2nd, and 3rd semesters.

The internship is conducted in an organization operating in line with the program focus (profile) of the educational program (hereinafter referred to as the "specialized organization"), and/or directly in a structural unit of ANO HE "UWC" - the Department of World Politics and Intercivilizational Development.

The total scope of the internship is 35 credit units (1260 academic hours) and is conducted over a period of 23 1/3 weeks.

6. Form of intermediate certification: 3 pass/fail with a grade.

PROGRAM UPDATE RECORD

	Description/basis of the changes introduced	Date and number of the Academic Council	Notes